

- Aug 26<sup>th</sup> School re-opened - Staff complete. - Roll increases
- Sept 2<sup>nd</sup> Dorothy Holdstock, a prospective Bureau begins today, when facilities will be given her, to test her suitability for teaching. This is for one month only.
- 18.9.18 Registers checked am. correct
- Sept 20<sup>th</sup> Mrs Carruthers visited the school.
- " 26<sup>th</sup> Miss Gurney resigned her duties today owing to ill-health.
- " 27<sup>th</sup> Dorothy Holdstock completes her month's experience and returns to the Modern School.
- Sept 30<sup>th</sup> Miss Wilson commenced duties as an uncertificated assistant. Miss Chapman resigned today to take duties at home (Bedford). Headmistress in charge of Class 6.
- Oct 21<sup>st</sup> Miss Wilson absent - ill.
- " 23<sup>rd</sup> Miss Wilson returned
- " 24<sup>th</sup> School closes this afternoon for mid-term holiday until Tuesday the 29<sup>th</sup> (inc)
- " 29<sup>th</sup> Attendance low owing to Influenza - school closed at 11.30 by order of Medical Officer until Nov 11<sup>th</sup>. Attendance cancelled.

School Staff 1918-1919.

1	Fanny Wright	L.H.A.	T.C.
2	(Mrs) Mabel Knight		T.C.
3	Winifred Maud Bosward		T.C.
4	Pamela Florence Ranken		C.
5	Evelyn Annie Jones		C.
6	(Mrs) Squires Annie		U.
7	Kathleen Victoria Wilson		U.

- Nov 18<sup>th</sup> Closing of school extended until this morning. Attendance still low  $\frac{252}{329}$ . Mrs Squires absent through illness of her father. Miss Street commenced duties this afternoon as certificated assistant.
- " 20<sup>th</sup> The School Nurse inspected cleanliness of girls this morning.
- " 25<sup>th</sup> Mrs Knight and Miss Bosward absent through illness, in addition to Mrs Squire. Classes grouped and work modified to suit difficulty.
- 27<sup>th</sup> Mrs Knight returned.

# Scheme of Work

(in outline)

# Work

1918-1919.

Subjects	Class 7.	Class 6	Class 5	Class 4.	Class 3.	Class 2.	Class 1.
English	Phonetic system throughout. Various books Geographical and Historical			in each class, Readers and	suitably graded. Continuous Stories - Poetry Books		
1. Reading	Reading of short interesting poems - memorising some - dramatising of simple stories, historical or otherwise. Song & Story - Globe.			Songs & Story - Selections Chaucer's Tales - Southey Longfellow, Dramatising	Lessons and selections from: - Shakespeare, Tennyson, Browning, Rossetti, Doyle, Scott, Macdonald, Leigh Hunt, Howel, Whittier, Longfellow, Goldsmith, Dickens, Scott etc.		
2. Memorising Lessons	A collection of simple sentences on very familiar topics.			longer accounts with longer sentences on familiar topics.	Shakespeare, Scott, Tennyson, Milton & Genus from Wilson & others		
3. Writing	Compositions in paragraphs letter-writing			Compositions - more advanced in style - phrases in place of sentences. Paragraphs	Compositions as before - logical sequence of ideas - subject matter taken from oral subjects, cookery or topical events. Imaginative exercises. Letter writing		
Arithmetic	Simple rules - divisors and multipliers up to 6. units and tens. Easy fractions and money.	Simple rules - h.t.u. Compound rules - divisors and multipliers up to 12. Easy fractions. Simple weights & measures	Simple rules (h.t.u.) Compound rules - divisors and multipliers up to 99. Very easy weights & measures	Simple and compound rules applied to weights and measures. Easy fractions.	Previous work - also decimal and vulgar fractions - mensuration of rectangles. Method of unity.	Previous work - also harder decimal and vulgar fractions. 3 Int. Method of unity. mensuration of rectangles cubes triangle	All previous work. Percentage. Averages. Mensuration of circles & cones. Discount. Compound Int.
Geography	Simple interesting stories of the children and customs of other lands. Meaning of a map taught incidentally.			England & Wales.	The British Isles.	Europe.	Europe.
History	Simple stories from English History & from Greece and Rome			55. b.c. - 1485 a.d.	Tudors & Stuarts (broadly)	1688 - 1820 a.d.	1688 - 1820 a.d.
Elementary Science							Outlines 55 b.c. - present time noting chiefly constitutional forms.
Brushwork	Simple Brushstrokes applied to Nature modification of colour			mostly	Occasional lessons.		
Drawing	Expression with pastel - mostly Nature			Work.	Models First principles of vanishing. Nature Work	Models and Nature Work. more advanced	Groups of models. Nature work and common objects.
Cutting-out.	A course of lessons, graded in difficulty embracing folding, simple measuring, cutting and sticking or sewing.			Cutting out of patterns and Tacking up	garments in paper after previously drafting and discussing them. Suggestions for trimming. Maching (Class)		
Needlework	Hemming, running topsewing, seaming Knitting (plain).	Seaming (3 or 4 fold) Herringbone stitch. Hemstitching Knitting - plain and	seaming, stitching, laces, pleating, darning and herringbone on canvas. Knitting with 4 needles.	Gathering - patching in flannel - darning on stocking web. Narrowing & heel of stockings	Various seams, gathering, patching in flannel & calico. Darning a hole. Buttonholing	Seaming - gathering, stitching - buttons and buttonholes - tucks - patching - mending.	Tucks - gussets - patching - fancy stitches - for ornamentation - mending.
Physical Exercises	Model Course. Dancing. Swimming			for Class 1.			
Singing	Songs: - 3 Groups - Classes 1, 2, 3 & 4 - 5 & 6 - 7.			Theory: - 4 groups	Classes 1 & 2 - 3 & 4 - 5 and half 6 - half 6 & 7.		
Cookery.	Tuesdays and Wednesdays.						

Nov 28<sup>th</sup> Miss Bosward returned.

Dec 2<sup>nd</sup> Mrs Squires returned.

Time for Terminal Examinations extended and conditions modified.

6<sup>th</sup> Mrs Bosward absent today - ill.

17 Register checked am. Correct Plaster.

20<sup>th</sup> Examinations completed in 5 classes. School closes this afternoon until Jan 6<sup>th</sup> 1919 for Christmas holidays.

Lessons in the afternoon modified in favour of a suitable program for Christmas consisting of plays & dances, fun with a Christmas Tree furnished by friends.

1919.

Jan 22<sup>nd</sup> Head Mistress returned today after absence of a fortnight caused by illness. Mrs Bosward absent since Monday (Jan 20<sup>th</sup>). Miss Street absent Wednesday morning - ill.

Jan 28<sup>th</sup> Mrs Knight and Miss Jones absent - ill.

Miss Bosward returned on Jan 27<sup>th</sup>

Attendance low - weather rough

Feb 3<sup>rd</sup> Miss Jones returned.

17<sup>th</sup> Mrs Knight returned. Head Mistress devoting special attention to Class 7.

24<sup>th</sup> Work of Class 6. discussed and studied specially during the week.

19<sup>th</sup> Cookery class did not attend the centre this afternoon owing to illness of Cookery Teacher.

27<sup>th</sup> Miss Wilson absent through illness.

Mar. 5<sup>th</sup> Class I from 3<sup>rd</sup> - 4<sup>th</sup> were taken for a walk to study buds and twigs.

10<sup>th</sup> Miss Wilson returned.

14<sup>th</sup> Work of Class 4 specially supervised during this week.

17<sup>th</sup> Mrs Squires absent through illness.

21<sup>st</sup> Part of examination of Class 2 taken during the week.

Mrs Squires returned this morning.

Nurse called this morning to inspect cleanliness of girls.

24. 3. 19 Register checked am. Correct Plaster.

28. 3. 19 Term tests finished in classes 3 and 5.

School visited this afternoon by H. M. I. Mrs T. S. Dymond.

1919.

- Mar 31<sup>st</sup> Mrs Jones absent through illness
- April 2<sup>nd</sup> Mrs Jones returned
- 4<sup>th</sup> Examinations of Class I and J in progress.
- 7<sup>th</sup> Mr Knight absent through illness.
- 11<sup>th</sup> Medical Inspection conducted on the premises on the morning of 7<sup>th</sup> & 8<sup>th</sup>
- 17<sup>th</sup> School closes this morning for Easter until Monday the 28<sup>th</sup>.
- April 28<sup>th</sup> School reopened - attendance low  $\frac{140}{308}$  - owing to snowy weather. Miss Wilson and Miss Street absent all day, being weather bound. Mr Knight returned.
- May 9<sup>th</sup> Extra time has been taken this week for singing and dances - including May-pole dances - also a rehearsal took place on Friday afternoon from 3.15 - 4.15 in which the whole school took part. The May Queen will be crowned tomorrow (Saturday) in the Boys Hall, when parents and friends are invited to be present. Attendance reached 91% this week.
- 16<sup>th</sup> School inspected by Mr Burley yesterday and today.

1919.

- May 23<sup>rd</sup> Special lessons today devoted to ideas of Empire - patriotic songs sung and flag saluted by all girls.
- May 30<sup>th</sup> Mr Burley called yesterday. Classes rearranged for the new year, so that new work may begin on Monday (June 2<sup>nd</sup>).
- June 2<sup>nd</sup> Nurse called this afternoon to inspect cleanliness of girls.
- June 6<sup>th</sup> School closes at noon today for Whitsuntide. Re-opened on 16<sup>th</sup> inst.
- June 24<sup>th</sup> Registers checked this afternoon - Correct - Day.
- June 30<sup>th</sup> 20 girls admitted from Infant Dept.
- July 2<sup>nd</sup> School closes this afternoon for Sunday School Treats.
- July 7<sup>th</sup> Mr Carruthers, member of the War Savings Committee visited the school this morning and addressed the girls on the "Victory Loan".
- 16<sup>th</sup> Low attendance owing to Sunday School Treat.

July 24<sup>th</sup>

Work of Class 6 tested during the last week. School closes this afternoon until Sept 1<sup>st</sup> for Midsummer Holidays (5 weeks), one week of which has been granted extra on the suggestion of the King, in commemoration of Peace.

Sept: 1<sup>st</sup> School re-opened. Staff complete -Roll  $\frac{276}{308}$ .

Dorothy Holdstock commenced as a Student Teacher.

15<sup>th</sup> Mrs Staddon accompanied by the Education Secretary came to distribute medals to the girls. The medals were the gift of Alderman Staddon & Messrs Type & Co and were in commemoration of Peace.

17<sup>th</sup> School closes down this afternoon for two days in order to celebrate "Children's Peace Celebration". The seniors are going to the Hoo Park and the infants out to tea in St Matthew's Schools.

22<sup>nd</sup> School re-opened.Sept 22 Registers checked this morning. Correct Day." 26<sup>th</sup>

Examinations in progress.

Oct: 3<sup>rd</sup>

No Cookery Classes have been taken this week. Cookery Mistress was unable to get through owing to the Railwaymen's Strike.

" 14<sup>th</sup>

Student Teacher absent yesterday and today through illness.

Terminal examinations continued.

" 23<sup>rd</sup>

School closes this afternoon (Thursday) till Tuesday morning for Mid Term holiday.

First Terminal examinations completed in all classes.

" 28<sup>th</sup>

School re-opened. Head Mistress mostly with Class 7 for a fortnight.

Nov. 11<sup>th</sup>

School assembled after morning "break" at 10.40 to commemorate Armistice Day and to unite in the service of Silence and Remembrance.